



# AUTHORIZATION TO RELEASE HEALTHCARE INFORMATION

\*\*\* Some requests may be subject to a \$10.00 charge with 10 cents per page for copying complete records\*\*\*

Patient's Name: \_\_\_\_\_  
(Last) (First) (Middle)

Birth Date: \_\_\_\_\_ SSN#: \_\_\_\_\_ Phone: \_\_\_\_\_

**Release From:** \_\_\_\_\_

**Release To:** \_\_\_\_\_

Phone: \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Fax: \_\_\_\_\_

**Please check on of the following options:**

- Patient will pick up and hand carry records
- North Idaho Dermatology will mail or fax records to the individuals or organization above
- The individual or organization above will mail or fax records to North Idaho Dermatology

**Information to be released:**

- All Medical Records
- All Dermatological Records
- Pathology/Laboratory
- Other: \_\_\_\_\_

**Exceptions (If Any): See disclosure statement below**

\_\_\_\_\_  
\_\_\_\_\_

**For the purpose of:**

- Transfer of Medical Care
- Billing Purposes
- Legal Matters
- Personal
- Continued Care

I understand that authorizing the use of disclosure of the information identified above is voluntary. I need not sign this form to ensure healthcare treatment. I authorize the use and disclosure of my entire patient file including any information that I might consider sensitive such as mental health, sexually transmitted diseases, alcohol/drug abuse treatment, HIV/AIDS related treatment, etc. If there are certain parts of my medical record I do not want disclosed, I have written those exceptions on this form in the space above. I hereby release the Supplier and its staff from all legal responsibility that may arise from the release of the medical information hereby authorized. I understand that once the above information is disclosed, the information may not be protected by federal privacy laws and may potentially be disclosed by the recipient.

**REVOCACTION:** I understand that I may revoke this authorization at any time by notifying the Health Information Management Department at North Idaho Dermatology in writing and by completing the REVOCATION OF AUTHORIZATION form. I understand that the revocation will not apply to information that has already been released in response to this authorization.

**EXPIRATION:** This authorization will expire in 6 months from date of signature.

**Please allow 7-10 business days for processing.**

**Printed Name of Patient or Guardian:** \_\_\_\_\_

**Signature of Patient or Guardian:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Signature of Person Releasing:** \_\_\_\_\_ **Date:** \_\_\_\_\_